

A Regular Business meeting of the School Board was held on Tuesday, February 9, 2016 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenberg
Susana Measelle Hubbs, Vice-Chair
Michael Moore
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz

Montana Braxton, Student Representative
Natalie Vaughan, Student Representative

Meredith S. Nadeau, Superintendent of Schools

Ms. Scifres called the meeting to order at 7:05 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, January 12, 2016
- b) Regular Business, Tuesday, January 12, 2016
- c) Special Business, Tuesday, January 19, 2016
- d) Executive Session, Tuesday, January 26, 2016
- e) Special Business, Tuesday, January 26, 2016
- f) Workshop, Tuesday, January 26, 2016
- g) Workshop, Monday, February 1, 2016

- Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Montana Braxton and Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

- a) **Legislative sentiments** - Senator Rebecca Millett presented Legislative Sentiments to the following: 2015 Class B State Championship golf team, Ryan Collins for his 2015 State Class B Individual Golf Championship, and to the School Board in recognition of January being school board member recognition month.

- b) **Library & Instructional Technology Specialists** – Amanda Kozaka, Jonathan Werner and Carolyn Young presented briefly about their evolving role as library and instructional technology specialists within the high and middle schools' library learning common (LLC) spaces. The LLCs offer an interactive online presence - <http://capellc.cape.k12.me.us> or @Cape_LLC.
- c) **Pond Cove SY17 Calendar Survey Update** - Principal Hasson spoke to the K-4 early release dates proposed in the 2016-2017 academic calendar. Based on feedback received from her parent survey, Pond Cove would return to five early release days - doing away with November 7 (2016) and April 3 (2017).
- d) **Administrators' Strategic Plan Updates** – Principals Hasson, Tracy, and Shedd, and Director of Instruction Ruth Ellen Vaughn briefly updated the Board on strategic plan-related endeavors within the school buildings and the district.
- e) **Call for School Board Advisory Screening Committee members** – Ms. Scifres explained the superintendent search committee's Advisory Screening Committee would include three teachers, two parents, two community members and two administrators. Community members with an interest in joining this committee should email her at elizabeth.scifres@gmail.com and include the following information: Why you are interested in applying, What skills/talents would you bring to the work, and (if any) Current/previous service to the town or school district. The deadline to apply is March 1.
- f) **FY17 Budget Calendar** – Superintendent Nadeau requested the board push the first budget meeting back one week, from February 23 to March 1. This request came following a Town Council vote last evening to remove community services from the school budget process, and less than one week ago receiving preliminary notification of a significant reduction in state aid for education. The board agreed to hold the first budget meeting on March 1 in order to facilitate more thoughtful discussion among staff and given that next week would be school vacation.
- g) **Retirements/resignations** - Superintendent Nadeau announced the resignation of Sarah Steiner, and retirements of Sally Tammaro, Barbara Cummings, and Lynn Spadinger.
- h) **Superintendent's Report** - Superintendent Nadeau updated the board on items of interest happening within the district. One week ago, the district was notified that *preliminary* state aid for education would be reduced by one million dollars. Salaries and benefits make up 81% of the school budget, energy/facilities/transportation are 12%, which leaves 7% for everything else. Contracted salary and benefit increases for next year amount to slightly over 4%. The \$1M cut in state aid equates to about another 4% increase. Enrollment is projected to decline by only 25 students next year. Kudos to Noel Harroff and Greg Marles for their and their teams' efforts to open the Thomas Memorial Library. Congratulations to our Presidential Scholar

nominees: Natalie Vaughan, William Steidl and Jasper Hansel. CEEF anticipates completing their spring grant cycle this year prior to April vacation.

6. NEW BUSINESS

- a) **Consideration to approve the Class of 2016 Project Graduation Committee fundraising in excess of \$20,000 in accordance with school board fundraising policy (DF-R)** – Mr. Moore motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)
- b) **Consideration to approve proposed Class of 2016 Project Graduation trip on June 12, 2016 in accordance with school board field trip policy (IHOA)** - Mr. Moore motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- c) **Consideration to approve the Nordic Ski team trip to the state meet (Carrabassett Valley, Maine) February 17-19, 2016** – Mr. Moore motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- d) **Consideration to approve a Mock Trial team trip to the National High School Mock Trial tournament in Boise, Idaho, May 11-15, 2016** – Mr. Moore motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)
- e) **Consideration to approve the proposed amended 2016-2017 academic year calendar** - -Mr. Moore motioned for approval of the amended 2016-2017 academic year calendar to include ~~seven~~-five Pond Cove early release days. Ms. Powers seconded.

Discussion: Board would like additional feedback - From staff on the cost-benefit of these schedule changes and their impact on student learning; Have administrators exhausted all other scheduling options to carve out meaningful common planning time at Pond Cove; What if high school students assisted to ease burden of families with childcare concerns; Is the ability to access common planning time so different at the elementary level that a differentiated calendar will always be required?

-Ms. Morrissey motioned to table consideration to approve the 2016-17 academic calendar until the March 8 business meeting. Mr. Voltz seconded motion to table. (Approved 7-0) *Superintendent Nadeau added that given upcoming budget meetings and week-long school break, it may take a bit longer to gather the data to better answer calendar questions posed this evening. A vote to adopt the calendar could be scheduled for March with an April review of the early release data.*

- f) **Consideration to approve Cape Elizabeth's PATHS Part I and II Budget Costs for 2016-2017 in the amount of \$55,249.73. [Part I \$54,659.59 / Part II \$590.14]** – Mr. Moore motioned for approval. Ms. Morrissey seconded. (Approved 7-0)

g) **Consideration to approve the following job description** – Mr. Moore motioned for approval. Ms. Morrissey seconded. (Approved 7-0)

- **Achievement Center Coordinator**

h) **Consideration to approve the following athletic and co curricular staff nominations for the 2015-2016 school year** – Mr. Moore motioned for approval of the slate as presented. Ms. Morrissey seconded. (Approved 7-0)

MIDDLE SCHOOL

Joanne Lee	Drama Music Director
Joe Doane	Indoor Track
Patrice Leary-Forrey	Nordic Ski
Christopher Drake	swimming (7/8)
Cheryl Joys	Indoor Track
Denise Ordonez	Indoor Track Asst.

HIGH SCHOOL

Mary Page	Nat'l championship competition (Mock Trial)
Tom Waecker	Robotics Team
Joe Henrikson	Softball, Varsity
Tyler Penney	Softball, JV co-coach
Amanda Marsden	Softball, JV co-coach
Andrew Wood	Baseball, Varsity
Donald Dutton	Baseball, JV
Doug Worthley	Outdoor Track Head
Greg Marles	Outdoor Track Asst.
Andrew Lupien	Outdoor Track Asst.
Ben Raymond	Lacrosse, Boys' Varsity
David Croft	Lacrosse, Boys' JV
Alex Spark	Lacrosse, Girls' Varsity
Kevin Stilphen	Lacrosse, Girls' JV
Andy Strout	Tennis, Boys' Varsity
Sarah Boeckel	Tennis, Girls' Varsity
Ben Putnam	Tennis Asst.
Kurt Chapin	Lacrosse, girls' varsity asst. (booster-funded)
Andrew Guay	Baseball, varsity asst. (booster-funded)
Charlie Carroll	Lacrosse, boys' varsity asst. (booster-funded)
BJ Nicholson	Softball, varsity asst. (booster-funded)

- i) **Consideration to approve the Superintendent’s recommendations for administrator continuing contract renewals for the 2016-2017 and 2017-2018 school years** – Mr. Moore motioned for approval. Ms. Morrissey seconded. (Approved 7-0)

Kelly Hasson - Pond Cove Principal
 Noel Harroff - Technology Coordinator
 Doug Perley - Middle School Asst. Principal
 Jeff Shedd - High School Principal
 Jeff Thoreck - Athletic Administrator
 Mike Tracy - Middle School Principal
 Ruth Ellen Vaughn - Director of Instruction

- j) **Consideration to approve the Town Council’s transfer of oversight for Community Services, including the Donald Richards Community Pool, from the School Board to the Town Council** – Mr. Moore motioned for approval. Ms. Powers seconded. (Approved 7-0)
- k) **Consideration to approve the appointment of Heather Altenburg and John Voltz to the Town Council’s committee to study the proposed use of the Spurwink School Building** – Mr. Moore motioned for approval. Ms. Measelle Hubbs seconded. (Approved 7-0)

7. **COMMITTEE REPORTS** –

Policy committee will meet on February 29 at 7:30 am.

- 8. **BOARD AGENDA REQUESTS** – Ms. Measelle Hubbs requested an update of the evaluation pilot process.

- 9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The first **Budget Workshop** meeting will be held on Tuesday, March 1 at 6:30pm in the CEHS Library Learning Commons. It will be videotaped. The next School Board **Regular Business** meeting will be Tuesday, March 8 in the Town Hall Council Chambers at 7pm.

- 10. **ADJOURNMENT** – Mr. Moore made a motion to adjourn. Ms. Morrissey seconded. (Approved 7-0)

The meeting was adjourned at 10:06 p.m.

Respectfully submitted,



Meredith Nadeau
 Superintendent of Schools